


AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. 0001	3. EFFECTIVE DATE See Item 16C.	4. REQUISITION/PURCHASE REQ. NO. PR9145584	5. PROJECT NO.	
6. ISSUED BY GSO/Procurement Unit U.S. Embassy 1-10-5 Akasaka Minato-ku, Tokyo 107-8420 Japan		7. ADMINISTERED BY See Item 6.	CODE	
8. NAME AND ADDRESS OF CONTRACTOR		√	9a. AMENDMENT OF SOLICITATION NO. 19JA80-20-Q-0897	
			9b. DATED (SEE ITEM 11) August 18, 2020	
			10a. MODIFICATION OF CONTRACT/ORDER NO.	
			10b. DATED (SEE ITEM 13)	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<p><input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods:</p> <p>(a) by completing Items 8 and 15 and returning one copy of the amendment;</p> <p>(b) by acknowledging receipt of this amendment on each copy of the offer submitted; or</p> <p>(c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers.</p> <p>FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.</p> <p>If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment and is received prior to the opening hour and date specified.</p>				
12. ACCOUNTING AND APPROPRIATION DATA N/A				
13. THIS ITEM APPLIES ONLY TO MODIFICATION OF CONTRACTS/ORDERS; IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).				
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D. OTHER:				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return <u>one</u> copy to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION				
Request for Quotations No. 19JA80-20-Q-0897 is hereby amended to reflect changes as shown on the next page, effective the date of the Contracting Officer's signature.				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remain unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER <i>(type or print)</i>		16A. NAME OF CONTRACTING OFFICER Darin Phaovisaid		
15B. NAME OF CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED	
BY <i>(signature of person authorized to sign)</i>		BY  <i>(signature of Contracting Officer)</i>	8/31/2020	

1. Sub Section 1.2 Schedule of Supplies/Services is deleted in its entirety and revised with Attached Amendment 0001_August 27, 2020.

- End of Amendment No. 0001-

1.2 Continuation to SF-18, Request for Quotations (RFQ) Number
19JA80-20-Q-0897, Block 11(b), Schedule of Supplies/Services

1.2.1 Specifications

(a) The Contractor shall design, provide material, and install Modular Furniture for Economic Section in the workspaces at the U.S. Embassy Tokyo, as follows:

Open Office Space. This open office space requires the following configuration:

(1) 2 Shared Office Spaces: (Room 531, 505)

Two (2) Modular furniture units with tall partition to separate each workstation designed to best fit the office spaces and provide the following:

The shared office spaces will consist of 2 workstations.

Each workstation will consist of the following:

- One (1) wooden desk (facing window side) that has space for a relocatable kangaroo style standing desk to be used (the kangaroo style standing desk will be purchased separately).
- One (1) wooden desk (facing wall side) that has space for a relocatable kangaroo style standing desk to be used (the kangaroo style standing desk will be purchased separately). Has overhead storage with high partitions.
- Three (3) or more shallow drawers; and storage cabinets both under desk and overhead.

One (1) **shared** hanging coat closet cabinet.

Each unit should consist of two (2) pedestal cabinets with one (1) two-drawers and one (1) three-drawers. The pedestal cabinet shall have wheels.

Space should be available for existing office furniture:

- 2 Standalone desk lamps.
- 2 Individual guest chairs.
- 1 Hanging magnetic whiteboard.
- 2 Standard office desk chairs.

The Contractor shall provide filing cabinets, bookcase with all accessories for the above mentioned nine (9) work spaces and sizes of the cabinets/drawers to be specified during walk-thru.

(2) 9 Private Office Spaces: (Room 500, 501, 502, 503, 504, 533, 534, 535A, 535B)

Nine (9) Modular furniture units designed to fit in the offices and provide for the following as well as for overhead storage cabinets.

If partition/panel system are provided in the design, the desk unit must consist high partitions and overhead storage unit on the wall side of each office.

Two (2) wooden desks that has space for a relocatable kangaroo style standing desk to be used (the kangaroo style standing desk will be purchased separately).

~~One (1) wooden desk with overhead storage on the wall side with high partitions, has three (3) or more shallow drawers, and storage cabinets both under desk and overhead. (Deleted)~~

Each desk should consist one (1) pencil drawer.

One (1) hanging coat closet cabinet.

Each unit should consist of two (2) pedestal cabinets with one (1) two-drawers and one (1) three-drawers. The pedestal cabinet shall have wheels.

Space should be available for existing office furniture:

- 2 Standalone desk lamps.
- 2 Individual guest chairs.
- 1 Standalone bookshelf.
- 1 Hanging magnetic whiteboard.
- 1 Standard office desk chair.

The Contractor shall provide filing cabinets with all accessories for the above mentioned nine (9) work spaces with sizes of the cabinets/drawers to be specified during walk-thru based on the individual room designs approved for each office.

(3) 2 Office Management Specialist Work Spaces: (Room 507)

Two (2) "L" Modular furniture units configured for a receptionists type work area at the entrance of the Economics office space.

Each work station shall have one (1) wooden desk with overhead storages on the wall side with high partitions, a wide-pin board between the overhead and desk, and two (2) lockable two-drawers.

Each work station shall have one (1) wooden desk that has space for a relocatable kangaroo style standing desk (the kangaroo style standing desk will be purchased separately).

Two (2) pedestal cabinets with three-drawers for under the wooden desk. The pedestal cabinet shall have wheels.

Two (2) storage cabinets with two-drawers.

One (1) long credenza in the center of the room between the two work workstations.

One (1) small table or cabinet to place a printer.

Space should be available for existing office furniture:
- 2 Standard office desk chairs.

The Contractor shall provide filing cabinets, bookcase with all accessories for the above mentioned two (2) work spaces and sizes of the cabinets/drawers to be specified during walk-thru.

(c) The Contractor shall measure the space for the number of cubicles required by the office. The U.S. Government will not provide the space measurements.

(d) The Contractor shall provide a design for above mention workspaces with detail parts list, color samples for the proposed products and electrical requirements to the workstations.

(e) The Contractor shall provide color samples for all products and final colors will be decided by the Contracting Officer's Representative prior to processing order.

~~(f) The Contractor furnished desks shall consist of a minimum of four electrical outlets for each desk. (Deleted)~~

(g) The U.S. Government will provide shipping instructions for the required office furniture.

(h) No storage is available on the Embassy premises.

1.2.2 Contractor Responsibility

(a) Contractor Personnel. The Contractor shall ensure that all personnel employed in the performance of this contract are qualified and possess the necessary licenses required in their respective trades.

(b) The Contractor shall provide all labor, tools, materials, equipment, supervision, and services, unless otherwise specified, to complete the work covered with the contract. All the work and procedures shall be performed in conformity to the specifications and work requirements herein. All local labor standards for occupational safety and health apply to this contract.

(c) Inspection and acceptance by the U.S. Government. The U.S. Government reserves a right to inspect and test all the work under this contract at any time. If any of the work does not conform to the contract requirements and/or specifications, the U.S. Government may require the Contractor to perform the services again at no additional cost to the U.S. Government.

(d) The Contractor shall disassemble old furniture and install all new furniture including moving all the furniture to and from the above mentioned locations. Old furniture should be moved to the basement parking at the Embassy. Disposal of the old furniture will be handled by the U.S. Government.